**Checklist of documents to be submitted with application for a foreign exchange exemption**

**A.     Credit institution**
1.  Certified extract of registration of the Chamber of Commerce and Industry.
2.  Copy of articles of association.
3.  Copy of business establishment license or application for business establishment licence.
4.  Copy of valid legal identification document of directors, proxy holders, commissioners, board members, and the (ultimate beneficial) owner(s)
or
Declaration of Identification and Sanction Screening.

**B.     Company**
1.  Certified extract of registration of the Chamber of Commerce and Industry.
2.  Copy of articles of association.
3.  Copy of business establishment license or application for business establishment licence.
4.  Copy of valid legal identification document of directors, proxy holders, commissioners, board members, and the (ultimate beneficial) owner(s)
or
Declaration of Identification and Sanction Screening.

**C.     Penshonado**
1.  Copy of valid legal identification document.
2.  Copy of residence permit.

**D.     Foundation**
1.  Certified extract of registration of the Chamber of Commerce and Industry.
2.  Copy of articles of association.
3.  Copy of valid legal identification document of directors, proxy holders, commissioners, board members, and the (ultimate beneficial) owner(s)
or
Declaration of Identification and Sanction Screening.

**E.     Segregated Trust Company**
1.  Certified extract of registration of the Chamber of Commerce and Industry.
2.  Copy of articles of association.
3.  Copy of business establishment license or application for business establishment licence.
4.  List of the trust cells.
5.  Copy of valid legal identification document of directors, proxy holders, commissioners, board members, and the (ultimate beneficial) owner(s)
or
Declaration of Identification and Sanction Screening.

**Note:**
**The Declaration of Identification and Sanction Screening can only be signed by an institution under adequate AML/CFT supervision.**